

**Manavi Apartments, 2 nd Floor, 36, Ridge Road,  
Malabar Hill, Mumbai - 400006.  
Tel : 3634678 Fax : 2363 3376**

**The consulate will be closed due to their President death till 18th Apr 2010, All the visa application will accepted from 19th Apr 2010 Monday... The processing time from Monday 19th Apr onwards will be atleast 10 to 15 work days, no urgent visas will be processed ....**

**With Immediate Effect Passports which are issued more than 10 years ago, cannot be accepted any more , the pax will have to take a fresh passport.**

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**Business Visa□ :**

Valid passport last 6 months,  
One visa application form online filled & take back to back print,  
Two colour photographs 35mm by 45mm 80% face should be seen white back ground ,  
Covering letter on company letter head addressing to the Poland consulate Mumbai with company Profile,  
Invitation letter with the passport details of the Applicant addressing to the Poland consulate Mumbai 1 copy fax directly to the consulate & 1 copy to us ,  
Overseas Medical Policy, air ticket,  
Passenger's personal IT last 3 years OR Salary slip last 6 months,  
Passenger's personal bank statement last 6 months,  
Appointment letter copy,  
International credit card if Passenger have.

**Tourist Visa□ :**

Valid passport last 6 months,  
One visa application form online filled & take back to back print,

Two colour photographs 35mm by 45mm 80% face should be seen white back ground,  
Covering letter on company letter head addressing to the Poland consulate Mumbai,  
Hotel confirmation from Poland 1 copy fax directly to the consulate & 1 copy to us,  
Overseas Medical Policy,  
Air ticket,  
Passenger's personal IT last 3 years OR Salary slip last 6 months,  
Passenger's personal bank statement last 6 months,  
If Employee then required Leave letter from company,  
International credit card if Passenger have.

**Employment visa :**

Valid passport last 6 months,  
One visa application form online filled & take back to back print,  
Two colour photographs 35mm by 45mm 80% face should be seen white back ground ,  
Covering letter on company letter head addressing to the Poland consulate Mumbai ,  
Original Work permit approval from Poland,  
Invitation letter from Poland company with Passenger's ppt details addressing to the Poland consulate Mumbai 1 copy fax directly to the consulate & 1 copy to us,  
Work experience certificate,  
Qualification certificate,  
Resume copy of applicant,  
Overseas Medical Policy.

□ [Download application form](#)